

Microsoft Word

	Objectives	Activities	Evaluation	Standards
Monday	<ul style="list-style-type: none"> • After completing Module 2, the student will be able to: <ul style="list-style-type: none"> ○ Cut and paste text ○ Copy and paste text ○ Use the Office Clipboard ○ Find and replace text ○ Check spelling and grammar ○ Research information ○ Add hyperlinks ○ Work with document properties 	<ul style="list-style-type: none"> • Module 2 Introduction • Complete WD – 2 Sea Turtle Memo 	<ul style="list-style-type: none"> • Class Participation • Completed Document 	<ul style="list-style-type: none"> • 15.3.8.A • 15.3.8.B • 15.3.12.B
Tuesday	<ul style="list-style-type: none"> • After completing Module 2, the student will be able to: <ul style="list-style-type: none"> ○ Cut and paste text ○ Copy and paste text ○ Use the Office Clipboard ○ Find and replace text ○ Check spelling and grammar ○ Research information ○ Add hyperlinks ○ Work with document properties 	<ul style="list-style-type: none"> • Module 2 Concepts Review 	<ul style="list-style-type: none"> • Class Participation • Completed Concepts Review 	<ul style="list-style-type: none"> • 15.3.8.A • 15.3.8.B • 15.3.12.B
Wednesday	<ul style="list-style-type: none"> • After completing Module 2, the student will be able to: <ul style="list-style-type: none"> ○ Cut and paste text ○ Copy and paste text ○ Use the Office Clipboard ○ Find and replace text ○ Check spelling and grammar ○ Research information ○ Add hyperlinks ○ Work with document properties 	<ul style="list-style-type: none"> • Module 2 Skills Review 	<ul style="list-style-type: none"> • Class Participation • Completed Skills Review 	<ul style="list-style-type: none"> • 15.3.8.A • 15.3.8.B • 15.3.12.B

Thursday

- After completing Module 2, the student will be able to:
 - Cut and paste text
 - Copy and paste text
 - Use the Office Clipboard
 - Find and replace text
 - Check spelling and grammar
 - Research information
 - Add hyperlinks
 - Work with document properties
- Module 2 Independent Challenge 1
- Class Participation
- Completed Document
- 15.3.8.A
- 15.3.8.B
- 15.3.12.B

Friday

- After completing Module 2, the student will be able to:
 - Cut and paste text
 - Copy and paste text
 - Use the Office Clipboard
 - Find and replace text
 - Check spelling and grammar
 - Research information
 - Add hyperlinks
 - Work with document properties
- Module 2 Independent Challenge 2
- Class Participation
- Completed Document
- 15.3.8.A
- 15.3.8.B
- 15.3.12.B

Please Note:

Activities and evaluations will be adjusted for enrichment and accommodations on an individual basis in compliance with a student's IEP or GIEP.

Lesson plans are subject to change without notice in order to accommodate flexibility in student learning patterns and comprehension.